

READING FOUNDRY & SUPPLY CO LLC
APPLICATION FOR CREDIT
PO BOX 336
READING, PA 19603

PHONE: 610-320-6450 FAX: 610-320-6473 EMAIL: AR@READINGFOUNDRY.COM

APPLICANT (LEGAL NAME OF BUSINESS OR CORPORATE NAME):	
TYPE OF OWNERSHIP (CIRCLE ONE):	Sole Proprietorship Partnership Corporation LLC
PHYSICAL ADDRESS :	
BILLING ADDRESS :	
PHONE :	
FAX :	
EMAIL TO SEND INVOICES AND STATEMENTS (MUST HAVE) :	
YEARS IN BUSINESS :	
FEDERAL TAX ID # :	
ESTIMATE MONTHLY PURCHASES :	
CONTRACTOR LICENSE # :	
OWNER INFORMATION	
NAME:	
TITLE:	
HOME ADDRESS:	
SOCIAL SECURITY # :	
HOME PHONE # :	
NAME:	
TITLE:	
HOME ADDRESS:	
SOCIAL SECURITY # :	
HOME PHONE # :	
BANK REFERENCES	
NAME:	
ADDRESS:	
ACCOUNT # :	
CONTACT NAME:	
EMAIL :	
FAX # (MUST HAVE, NO EXCEPTIONS):	

TRADE REFERENCES	
NAME:	
ADDRESS:	
PHONE :	
FAX :	
EMAIL:	
NAME:	
ADDRESS:	
PHONE :	
FAX :	
EMAIL :	

AGREEMENT:

Buyer authorizes all persons, institutions, organizations, companies and credit reporting agencies to furnish all pertinent information, including commercial and consumer credit reports, requested from time to time by Reading Foundry. The undersigned and Buyer ("Buyer"), if different, each warrant that the information given is true and correct and no unfavorable information has been omitted. The extension of credit hereunder, the amount of credit, and the cancellation or reduction of credit shall be within the sole discretion of Reading Foundry. The Buyer agrees to be bound by Reading Foundry's Credit Agreement and Purchase Agreement and acknowledges receipt of same. Each undersigned individual who is either a partner of the Buyer as credit applicant or a sole proprietorship of the Buyer as credit applicant, recognizing that his or her individual credit history may be a factor in the evaluation of the credit history of the Buyer, hereby consents for and authorizes Reading Foundry to obtain and use consumer credit reports for each undersigned individual from time to time as may be needed to evaluate the credit of Buyer.

Sign here (acknowledges & agrees to be bound by attached Credit Agreement & Purchase Agreement)

MUST BE AUTHORIZED SIGNER

SIGNATURE:	
PRINT NAME:	
TITLE:	
DATE:	

PERSONAL GUARANTY:

if your company : Has less than \$2MM in annual sales, or is less than 2 years old, or Has less than 10 employees, or is a partnership or sole proprietorship.

I(We) the undersigned understand that the information furnished you is for the purpose of obtaining credit from Reading Foundry & Supply Company, that I am(we are) authorized in my (our) capacity, to bind my (our) company accordingly. I(we) the undersigned, hereinafter referred to as guarantors, do jointly, severally and unconditionally guarantee and promise to promptly pay when due any and all indebtedness of Buyer to Reading Foundry & Supply Company, together with any late payment charge that may accrue thereon, regardless of how such indebtedness is incurred, whether such indebtedness is direct or indirect, absolute or contingent, due or to become due, or exists now or arises hereafter. In addition, the Guarantor(s) agree(s) to pay all costs of collection, legal expenses and attorney's fees paid or incurred by Reading Foundry & Supply Company in the collection of Buyer's indebtedness and in enforcing the Continuing Guaranty. The foregoing indebtedness, principal, interest, costs, expenses and fees are hereinafter called the "Indebtedness". Each undersigned Guarantor agrees to be bound by Reading Foundry & Supply Company's Terms and conditions of Continuing Guaranty.

Each undersigned personal Guarantor, recognizing that his or her individual credit history may be a necessary factor in the evaluation of this Continuing Guaranty, hereby consents for and authorizes Reading Foundry & Supply Company to obtain and use consumer credit reports for each undersigned, from time to time as may be needed to evaluate the credit of Buyer and/or the undersigned.

GUARANTORS SIGN HERE:

COMPLETE LEGAL SIGNATURE:	
PRINT NAME:	
TITLE:	
DATE:	

GUARANTORS SPOUSE SIGN HERE:

COMPLETE LEGAL SIGNATURE:	
PRINT NAME:	
TITLE:	
DATE:	

READING FOUNDRY & SUPPLY CO LLC

BANK RELEASE FORM

PO BOX 336

READING, PA 19603

PHONE: 610-320-6450 FAX: 610-320-6473 EMAIL: AR@READINGFOUNDRY.COM

DATE:

COMPANY REQUESTING
INFORMATION:

READING FOUNDRY & SUPPLY CO, LLC
PO BOX 336
READING, PA 19603

CUSTOMER NAME:

ADDRESS:

ACCOUNT NUMBERS:

I HEREBY AUTHORIZE

NAME OF BANK

TO RELEASE CREDIT INFORMATION TO THE ABOVE STATED COMPANY, ONLY ON THE ACCOUNTS LISTED. ALL INFORMATION WILL BE STRICTLY CONFIDENTIAL.

AUTHORIZE SIGNATURE:

PRINT NAME:

TITLE:

DATE:

PENNSYLVANIA EXEMPTION CERTIFICATE



**BUREAU OF
BUSINESS TRUST FUND TAXES**
PO BOX 280901
HARRISBURG PA 17128-0901

- STATE AND LOCAL SALES AND USE TAX
- STATE 6% AND LOCAL 1% HOTEL OCCUPANCY TAX
- PUBLIC TRANSPORTATION ASSISTANCE TAXES AND FEES (PTA)
- VEHICLE RENTAL TAX (VRT)
- ADDITIONAL LOCAL, CITY, COUNTY HOTEL TAX **

This form cannot be used to obtain a Sales Tax Account ID, PTA Account ID or Exempt Status.

**(Please Print or Type)
Read Instructions
On Reverse Carefully**

THIS FORM MAY BE PHOTOCOPIED - VOID UNLESS COMPLETE INFORMATION IS SUPPLIED

- CHECK ONE:** PENNSYLVANIA TAX UNIT EXEMPTION CERTIFICATE (USE FOR ONE TRANSACTION)
 PENNSYLVANIA TAX BLANKET EXEMPTION CERTIFICATE (USE FOR MULTIPLE TRANSACTIONS)

Name of Seller, Vendor or Lessor
Reading Foundry & Supply Co., LLC

Street	City	State	ZIP Code
650 Chestnut St	Reading	PA	19602

NOTE: Do not use this form for claiming an exemption on the registration of a vehicle. To claim an exemption from tax for a motor vehicle, trailer, semi-trailer or tractor with the PA Department of Transportation, Bureau of Motor Vehicles, use one of the following forms:

- FORM MV-1, Application for Certificate of Title (first-time registrations)
- FORM MV-4ST, Vehicle Sales and Use Tax Return/Application for Registration (other registrations)

Property and services purchased or leased using this certificate **are exempt** from tax because: (Select the appropriate paragraph from the back of this form, check the corresponding block below and insert information requested.)

- 1. Property or services will be used directly and predominately by purchaser in performing purchaser's operation of: _____
- 2. Purchaser is a/an: _____
- 3. Property will be resold under Account ID _____ . (If purchaser does not have a PA Sales Tax Account ID, include a statement under Number 7 explaining why a number is not required.)
- 4. Purchaser is a/an: _____ holding Exemption Account ID _____
- 5. Property or services will be used directly and predominately by purchaser performing a public utility service.
 PA Public Utility Commission PUC Number _____ and/or U.S. Department of Transportation MC/MX _____
- 6. Exempt wrapping supplies, Account ID _____ . (If purchaser does not have a PA Sales Tax Account ID, include a statement under Number 7 explaining why a number is not required.)
- 7. Other _____
 (Explain in detail. Additional space on reverse side.)

I am authorized to execute this certificate and claim this exemption. Misuse of this certificate by seller, lessor, buyer, lessee or their representative is punishable by fine and imprisonment.

Name of Purchaser or Lessee	Signature	EIN	Date

Street	City	State	ZIP Code

1. ACCEPTANCE AND VALIDITY:

For this certificate to be valid, the seller/lessor shall exercise good faith in accepting this certificate, which includes: (1) the certificate shall be completed properly; (2) the certificate shall be in the seller/lessor's possession within 60 days from the date of sale/lease; (3) the certificate does not contain information which is knowingly false; and (4) the property or service is consistent with the exemption to which the customer is entitled. For more information, refer to Exemption Certificates, Title 61 PA Code §32.2. An invalid certificate may subject the seller/lessor to the tax.

2. REPRODUCTION OF FORM:

This form may be reproduced but shall contain the same information as appears on this form.

3. RETENTION:

The seller or lessor must retain this certificate for at least four years from the date of the exempt sale to which the certificate applies.

DO NOT RETURN THIS FORM TO THE PA DEPARTMENT OF REVENUE.

4. EXEMPT ORGANIZATIONS:

This form may be used in conjunction with form REV-1715, Exempt Organization Declaration of Sales Tax Exemption, when a purchase of \$200 or more is made by an organization which is registered with the PA Department of Revenue as an exempt organization. These organizations are assigned an exemption number, beginning with the two digits 75 (example: 75-00000-0).